HONORS & SCHOLARS

Honors & Scholars Student Enrichment Grants

Deadline:
February 15, 2015

Submit Completed Application and Supporting Documents to:
Dr. Lindsey Chamberlain
University Honors & Scholars Center
Kuhn Honors & Scholars House
220 W. 12th Ave.
Columbus, OH 43210

The University Honors & Scholars Center at The Ohio State University recognizes that the academic experience is not limited to the classroom and that students can engage in a variety of activities that broaden their learning and enhance their experiences at OSU and beyond. The University Honors & Scholars Center serves high-performing, motivated undergraduate students. While embracing diversity in both ideas and people, the center facilitates impactful, rigorous, and unique opportunities that further student success and involvement in our G.O.A.L.S.: global awareness, original inquiry, academic enrichment, leadership development, and service engagement.

We are proud to offer Honors & Scholars Student Enrichment Grants that can provide up to $3000 to fund such learning experiences for students who are current undergraduate Honors & Scholars students at OSU. You must be a current member of the University Honors Program or an OSU Scholars Program to apply. Funds are available to undergraduate Honors & Scholars students of all majors and can be utilized for a variety of purposes, including, but not limited to research, creative work, and study abroad. Projects that contribute to enhanced student involvement in one or more areas of the G.O.A.L.S. will be given priority.
What can be funded?

Some examples of fundable expenses include:

- Travel: study abroad, conference or workshop fees, airfare, gas, hotel expenses;
- Media and technology support: presentations of creative work, equipment, journal subscriptions, presentation costs;
- Materials and supplies: chemicals, lab fees, other material project support.

Some examples of non-fundable expenses include:

- General OSU tuition;
- Student organization expenses;
- Expenses related to a professional or graduate interview or job.

Eligibility Requirements:

- Recipients must be current students in good standing in the University Honors Program or in an OSU Scholars Program;
- Recipients must be current undergraduate OSU students;
- Recipients should be full-time (minimum of 12 semester credit hours) students at time of application;
- Recipients must be Columbus campus students;
- The project or experience must enhance a student’s academic experience and learning;
- The project or experience must take place before graduation.

Application Components:

Applications must include each of the following to be considered for funding. Applications missing any part will not be considered. Please pay close attention to these instructions and make sure that your application includes each component:

- Basic Information (page 3);
- Reference Information and Reference Letter Instructions (page 4);
- Project Information (page 5);
- Project Proposal Instructions (page 6);
- Signature Page (page 7).

Questions:

Please email Dr. Lindsey Chamberlain at chamberlain.55@osu.edu if you have any questions regarding the application process.
HONORS & SCHOLARS

Basic Information

Full name: _________________________________________________
OSU email address: _______________________________________
OSU ID number: ____________________________
Local address: ______________________________________________________________________________________
Permanent address: ____________________________________________________________________________________
Phone: ____________________________
First term at Columbus campus (term/year): _________________
OSU college: ____________________________
Major(s): ___________________________________________________________________________________________
Minor(s): ___________________________________________________________________________________________
Current Honors student (yes/no): __________
Are you a member of the Honors Collegium or Eminence Fellows (yes/no): __________
Current Scholars student (yes/no): __________
If yes, which Scholars program: ____________________________________________________________
Cumulative OSU GPA: ________________________
Expected graduation date: ________________________
Have you participated in the Denman Undergraduate Research Forum (yes/no): __________
Do you expect to pursue education beyond a bachelor’s degree (yes/no): __________
If yes, what degree(s): _____________________________________________________________
If applicable, in what research projects have you been involved:
_____________________________________________________________________________________
_____________________________________________________________________________________
Have you previously participated in Study Abroad (yes/no): __________
If yes, in which programs: _____________________________________________________________
Leadership and Service Experiences:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

3
A letter of recommendation should be submitted along with your reference information to determine your grant eligibility. The letter can be from the project advisor, if applicable, or from another person who knows you from an academic (preferred) or work setting. Please attach the letter of recommendation to this form or, if preferred, please have reference letter emailed to chamberlain.55@osu.edu with your name in the subject line.

Reference name: ____________________________________________
Reference title: ____________________________
Reference email: ____________________________
Reference phone number: ______________________
Reference’s relation to you: ____________________________________________
Is reference letter attached or emailed? ________________
Project Information

Project/experience title: ____________________________________________________________

Brief project/experience description:
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Faculty/staff project advisor (name and department, if applicable):
________________________________________________________________________________

Faculty/staff advisor email (if applicable): ____________________________________________

Faculty/staff advisor phone number (if applicable): ____________________________

Other sources of funding and amounts (if applicable):
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Term/year grant funds will be used: ________________________________

Amount requested: _____________

Would you be able to use a partial award (yes/no)?: ___________

Need statement (optional):
Please describe any financial need and how the grant will help you to take part in the described project/experience.
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

5
Project Proposal Instructions

The project proposal should be no more than three typed double-spaced pages and include the following information:

1. Project/experience description;

2. Objectives;

3. Why you are suited to take part in this project or experience;

4. Any work already accomplished on the project/experience;

5. Personal significance of project/experience to your overall academic experience and future goals;

6. How this project/experience aligns with one or more areas of the G.O.A.L.S.: global awareness, original inquiry, academic enrichment, leadership development, and service engagement;

7. Budget information (one page).

Please submit a budget proposal with your project. For some projects, you may already have been provided with a budget – for example, a Study Abroad Budget Letter. For other projects, you will need to compile a list of expenses. Should you be selected, an official budget form will be provided to you to complete and return. Your budget should include:

- Expense items;
- Total project cost;
- Amount and items that would be funded by the Honors & Scholars Student Enrichment Grant;
- Vendor for each item, if known.
By signing below, I attest that all information I provide in my application is correct to the best of my knowledge.

Should I be selected for an Honors & Scholars Student Enrichment Grant, I agree to send an official receipt of my expenses, illustrating how the funds I have been awarded were used, to the Honors and Scholars Center, no later than three months following the conclusion of my project/experience. (This can be done by sending hard copies of receipts to Lindsey Chamberlain; University Honors & Scholars Center; Kuhn Honors & Scholars House; 220 W. 12th Avenue; Columbus, OH 43210 or emailing copies to chamberlain.55@osu.edu).

By signing below, I am releasing my application and academic records for evaluation and selection at the sole discretion of a panel assembled by the University Honors & Scholars Center. I agree to utilize the funds from this grant, if received, solely for the approved academic purposes outlined in the attached Honors & Scholars Student Enrichment Grant application. I understand that failure to comply with any of the guidelines or restrictions set forth by the University Honors & Scholars Center could result in further review of the application materials, and, if deemed necessary, a reversal of the application decision.

________________________________________________________
Signature:

________________________________________________________
Printed Name:

________________________________________________________
Date: